



HANWELL PARK ACADEMY

Parent School Support Committee Minutes

DATE	March 26, 2025 Start Time: 6:03pm	UPCOMING MEETINGS	April 30 May 28
PSCC MEMBERS PRESENT	Heather Shawna Kailynn Anna Jackie Vicky Christine Evita	AUTHOR(S)	Kailynn Clark Victoria McKenzie
DEC REP	Ruth Eden	REGRETS	

Action Items:

Action	Owner
Send the update to Community Council	Kailynn
Limitations/Restrictions for community outreach	Kailynn
Social media & Brand Management Strategy	Kailynn & Vicky
Creation of Internal documentation for tracking school Community Network	Vicky
Running an Epic program to teach students how to build brand strategy and social media marketing	Kailynn & Vicky
Make amendment to February minutes formally approving poster cost in the PSSC budget	Vicky
Make FB Group Public and send to Shawna	Vicky
Review of Communication Strategy using Google Group.	Vicky

1. Call to Order

Meeting called to order at 6:03 PM.

Acknowledgment of gathering on the unceded ancestral homeland of the Wulastukwey people.

2. Approval of Minutes

- Minutes from February 26, 2025 approved (Jackie approved).



3. Chair Updates

- Staff consultation
- DEC Symposium, Kailynn did apply and is waiting on response.
- Budget Breakdown - open item is new budget for signage in September.
- Counsel Updates – Committee agreed to share the community survey on feedback for Hanwell Athletics organized by the town.

4. Upcoming Events

- Sensory Night (April 25th at 6-8pm)
 - i. Event details, marketing and next steps
- Career Day (June 6th)
 - i. Hanwell PSSC members are provided with a letter to recruit volunteers.

5. Community Engagement Strategic Plan

- Next Steps include
 - i. Define Top 3 Goals & Website Update

6. Principal's Update

- Grade 4 English class has expanded; a new teacher is co-teaching and relocating to the second floor.
- Staffing for next year is in progress; projected enrollment is 521 (down from 543).
- Admin roles prioritized in staffing, followed by mutual transfers (some staff transferring for location).
- Space for outdoor play during muddy season is limited; middle school students are using the front area.
- **Book Fair:** April 7–11
- **Report cards:** April 7
- **Parent-teacher interviews:** April 10 & 11
- PBIS focus on being Safe, Respectful, and Responsible; schools noting a decline in negative behaviours and working on consistent positive reinforcement.

7. Friends of Hanwell Committee Update

- Families have requested that fundraising updates be included in the weekly Principal updates.
- **Spring Fling planned for May 31:** possible library book drive, Grade 8 BBQ fundraiser, face painting, yard sale, lawn games, popcorn, and canteen. Will be held in the cafeteria if it rains.
- **Funding requests:** Some students receive subsidized lunches via the cafeteria, while others benefit from bagged lunches from the Fredericton Community Association. Other schools are accessing \$2.50 subsidized lunches, raising questions about how to approach Chartwell's for similar support.

8. DEC Updates

- New provincial education plan in development (previously Everyone at their Best, with 50 goals over 10 years); public engagement from June–Dec 2025 via online survey, with release expected by Sept 2026.
- District is beginning work on its next three-year education plan.
- Bus & Bells schedule finalized following consultation; announcement set for Friday, March 28.
- Education specifications for local schools to be reviewed Thursday, March 27.



9. New Business

- Enrichment programs; what is available and what can we expand upon?
- Review of Communication Strategy using Google Group.

10. Adjournment

Meeting adjourned at 7:22 PM.